EXPENSE REPORT

MUST ATTACH COPY OF RECEIPT

Red Door REAL ESTATE wny

EQUAL HOUSING OPPORTUNITY

www.reddoorwny.com | care@reddoorwny.com
485 Porter Ave, Buffalo, NY 14201 (716) 768-1177

Name: ______________________________

Department: _________________________

Date: ______________________________

Date Submitted: ______________________

Manager Signature: ______________________

DATE	VENDOR	DESCRIPTION	BILLABLE CLIENT	EVENT/PURPOSE/JOB	TOTAL
					$
TOTAL					$